



THE SCOOP

TUESDAY, NOVEMBER 12, 2024

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EASY LINKS

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|----------------|--|
| Nov 13–Jan 8 | Student Registration Open for SEM1 and Yearlong Edmonds College in the High School Classes |
| Nov 19–Jan 17 | Student Registration Open for SEM1 and Yearlong EvCC College in the High School Classes |
| Nov 1–March 14 | Late Fee Charged (\$40 <u>per exam</u>) for Ordering AP Exams |

This Week

| | |
|---------------|--|
| Mon, Nov 11 | Veterans Day – NO SCHOOL |
| Tues, Nov 12 | start of 6th period Lockdown Drill (normal bell schedule) 3pm TAC Closes for 1st Quarter Grades Review/Corrections |
| Wed, Nov 13 | 8–11am ASVAB , Career Center (prior registration in the Career Center required): ASVAB Fact Sheet ASVAB Career Exploration Program Overview |
| Nov 14–16 | Fall Play |
| Thurs, Nov 14 | PACK Time: HS&B Lesson for 9th–11th; Financial Aid Info for Seniors last 10 minutes of 6th period Celebration/Send-off for Fall Sports 7pm Fall Play Preview Night |
| Fri, Nov 15 | ALIF: Collaborate to Respond Athletics Grade Checks |

The Next Few Weeks

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|---------------|--|
| Tues, Nov 19 | 30 minutes Staff Extension: TBD |
| Wed, Nov 20 | World Language Assessment for JHS Students |
| Thurs, Nov 21 | PACK Time: RULER Lesson 2 |

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|--------------------|--|
| Fri, Nov 22 | ELIF |
| Nov 22 & 23 | Fall Play |
| Wed–Fri, Nov 27–29 | Thanksgiving Break including Native American Heritage Day – NO SCHOOL |
| Mon, Dec 2 | DUE: High School Course Proposal Form for New Courses for 2025-26 DUE: High School and Middle School Course Revision Form for 2025-26 |
| Fri, Dec 6 | ALIF: Collaborate to Assess Athletics Grade Checks |
| T/W/Th, Dec 10–12 | Primary 2025-26 Interviews for Sno-Isle |
| Wed, Dec 11 | 30 minutes Staff Extension: TBD |
| Fri, Dec 13 | ALIF: Collaborate to Respond |

jump to [Looking Ahead](#)

Lockdown Drill **TODAY**

TODAY (Tuesday, Nov. 12) we will have a lockdown drill at the start of 6th period. As a reminder, here is the student-facing PPT with all things safety. **Please review slide 2 with your students** (the middle section titled “Lock Down” is what we will be practicing): [Safety-StudentFacing 24-25.pptx](#)

New teachers and/or teachers new to JHS, please reach out to me if you need any support with this. I can connect with you or connect you with a member of the safety team to go over any of this. Thank you! [Madeline](#)

Grading Instructions for 1st Quarter

Click [here](#) for my October 17 email with instructions for 1st quarter (mid-term) grading. [DeeAnn](#)

All Staff: Vector Training **ACTION NEEDED**

Last year we transitioned the **Technology Acceptable Use** acceptance to be included in the Vector training rather than a separate approval form. This was inadvertently left off the training modules this year. Staff must complete this **additional 5-minute training** to acknowledge their acceptance of technology use and student data privacy. The training is now available in Vector for staff to log in and complete, with an extended deadline [beyond the October 31 deadline for Vector training]. If you haven’t yet completed this training piece, please do so right away.

Reminder: Importance of Accurate and Timely Attendance

Administration has observed some ongoing issues with attendance reporting, which has led to confusion for both our team and our families. Today, we received a message from a concerned parent regarding inaccurate attendance for their child. In this case, the student was absent for the entire day but was only marked absent for three periods. Situations like this affect our records and undermine the confidence parents place in us to account for their children.

To ensure accuracy, please keep the following in mind:

- **Take Attendance at the Beginning of Class:** Recording attendance at the start of each period helps us maintain accurate records and communicate effectively with parents. If students arrive after attendance is taken, please remember to update their status.
- **Late Arrival Passes:**
 - **Yellow Pass:** Mark as “TE” for excused tardy.
 - **White Kiosk Pass:** Mark as “TU” for unexcused tardy.
- **All Present Button:** Use the “All Present” button only if all students are actually present or if only office-entered absences apply. Please avoid pre-checking “All Present” at the start of the day, as it leads to inaccuracies in our attendance data. This practice, while preventing reminder emails, often results in missed or inconsistent attendance entries, impacting our ability to track attendance accurately.

- **End-of-Day Report:** A summary of potential missing attendance is sent to administrators daily. Timely and accurate attendance helps ensure this report is complete and correct.

Thank you for helping us maintain accurate records. If you have any questions about these procedures, please reach out to the attendance office or administration for further clarification. Best regards, [Janel](#)

Bus Drop-off Area in the AM

JHS Families: As a reminder, please do not enter in your car at the back of the building where buses drop off between 7 and 7:20 a.m. If you are dropping off students during that time frame, please do so at the front of the building or the surrounding sidewalk areas.

If you are entering to drop off your student before or after the 7–7:20 a.m. timeframe, please remember to drive slowly and carefully as we have students and staff walking and crossing in that area. This is especially important as we enter the winter months when it is increasingly dark in the mornings.

Thank you for helping keep students and staff safe! [Madeline](#)

Fall Sports Celebration/Send-Off

We will be doing a state celebration/send-off for all of our state qualifiers next **Thursday, November 14**, during the **last 10 minutes of 6th period**. I will send out more information for Sechin's weekly message, but we will be celebrating all our state qualifiers/participants at this time!

We have truly appreciated the staff's support at many of our games this year; I know our students (and we) greatly appreciate that. I am going to highlight one staff member in particular whom I have seen at EVERY sport this fall—our fall sports staff superfan, **Jenna Pratt!!!** [Erik Heinz](#)

Fall Play Preview Night

On **Friday, November 15**, JHS Theatre Society will have our **opening night** for the fall play, *They Promised Her the Moon*, a drama based on the true story of Jerrie Cobb, an American woman who strove for, but was ultimately denied, her dream to become the first woman in space. We are very excited about this production and would love to test it out on an audience before opening night. So, as is tradition, we'd like to invite all JHS staff and their families to our last **dress rehearsal** on **Thursday, November 14, free of charge**. The performance will begin at 7 p.m. The students always look forward to this performance. I anticipate that the show will run under 2 hours with intermission.

If you can't attend Preview Night, we will also perform the show on November 15, 16, 22, and 23. Friday shows are at 7 p.m., and on Saturdays we have shows at 2 p.m. and 7 p.m. Doors open 30 minutes before show time. Admission will still be free for JHS staff, \$10 general admission, \$8 with JHS ASB card, and \$6 for children 12 and under. Thanks, [Brian Marshall](#)

Emails from Students

The Introduction to Education students have been charged with creating a bulletin board that highlights each department at Jackson. You will be or have already been emailed from a student asking you to respond and provide information so they can show you off to the school. Please be so kind and respond to them. Thanks, [Wendy](#)

Appreciation Cards

from Sechin's November 4 Monday Message

We have placed a variety of cards on the mailroom counter. Please stop by and write a card to a coworker at JHS, a substitute, or even an employee at the CRC. You're free to place the card in the staff member's mailbox or place it in the basket. Please remember to put the individual's first and last names on the back of the card. Thanks!

Public Libraries Partnership – EXCITING!

I have exciting news: Everett SD students now have access to both Sno-Isle and Everett Public Library accounts through their student ID!

All students will use **ES + student ID number** (ESXXXXXX) for both Sno-Isle and Everett Public Libraries. Password is 1234 (instructions are [attached](#) and can also be found using the link at the end of this message).

Why is this SO EPIC???

1. Students can access free LIVE online homework help M-F from 1 p.m. to midnight in any subject, in English or Spanish.
2. Students have access to audiobooks (which they've asked about for years!) and Ebooks (up to 30 at a time, if they want).
3. Students have \$7 in a black-and-white OR COLOR printing account that resets each month and can print remotely and pick up their project.
4. Students can access MORE library databases than what we have at Jackson (including Consumer Reports, Gale in context WORLD HISTORY, and Gale in context LITERATURE – so good!)

I linked to the student login on the JHS library website, but you might want to put it in your Canvas courses as well: <https://www.sno-isle.org/blogs/post/student-account/>

I would love to visit your classes to help students sign in for the first time and show them how to access Libby for audiobooks! Just let me know if there's a good time between now and Thanksgiving when you'd like a guest librarian visit. 😊

**Teachers can make an educator account, but it's not automatically set up for you the way it is for students, so let me know if you are interested and I'll show you how to do it. [Emily](#)

Holiday Decorations

from HR

Winter festivities sometimes include door decorating contests at schools. This is a festive and creative way to add some holiday cheer to a school hallway. Please remind your students, ASB advisors, and staff that door windows must not be covered. For visibility, safety, and security reasons every door window should remain clear. Thank you for your attention to this detail.

Inclement Weather

In the event of severe weather, power outages, or other emergencies, Everett Public Schools may adjust schedules to ensure the safety of students and staff. Using multiple communication methods, we aim to inform families and staff about schedule changes by 5:30 a.m. We will post any school closure or delay decision on the [district website](#) as soon as it is made.

[School closure and late start information](#)
[Inclement weather policies & procedures](#)

JHS Named to Advanced Placement School Honor Roll

The College Board announced that Henry M. Jackson High School has been named to the 2024 Advanced Placement® Program (AP®) School Honor Roll, earning a Silver distinction. [Read the press release here.](#)

SmartHealth Wellness Incentive

Employees can earn up to \$125 wellness incentive for participating in [SmartHealth](#) activities. SmartHealth is a voluntary wellness program that supports whole person wellbeing. Employees can participate in

activities that support them including managing stress, building resiliency, and adapting to change.

Each year, employees start by completing a wellbeing assessment. SmartHealth suggests activities that align with the assessment outcomes. Learn more about SmartHealth on HCA's website at hca.wa.gov/sebb-smarthealth.

Secondary Schools Composting Contest

This fall, our elementary schools successfully implemented our composting program, and I am excited that our secondary schools will begin their composting journey in **January** when we return from Winter Break. Secondary schools will receive all materials needed to implement composting (e.g., compostable bags, buckets, canisters, signage) from the Maintenance Department the week of **December 16-20**. These resources are the same resources used in our custodian and student training videos (below).

Successful composting in secondary schools also requires proactive communication and engagement of students. To promote proactive, innovative, and creative student-centered communication about composting, we are hosting a **video contest** for any interested student or student team to create and submit a video about the *why* and *how* of composting at school that will engage all students to compost in the new year. Contest submissions are made using this [Microsoft Form Link](#) or the QR code on the flyer.

Submissions must be received by 8 p.m. on Wednesday, December 18. One middle school and one high school video will be selected and their teams recognized at the January 14 school board meeting. Contest winners (and school administrators) will be notified via their district email accounts on December 20.

District's composting resources:

[Instructional Video for Setting up Waste Stations](#) (custodian and para training)

[Waste Station Signage.pdf](#)

[Instructional video for students](#) (elementary version)

You may post this [contest flyer](#) in your common areas in the school or include in your daily student announcements.

EduBytes Newsletter

Check out the 3rd issue of the [EduBytes newsletter](#)!

- Synergy Updates! – Blackout Window for eSchoolPlus & Gradebook
- Photo Essay Project Highlight – Sarah Manus's English 3 classes
- Analyzing Student Data
- AI Prompts for Breaking Down Tasks or Projects
- Audio and Ebooks Access through Public Library Partnership
- Digital Citizenship Highlight
- Tool Tips – Stop the Teams Popup!
- Upcoming Changes

Special Services Newsletters

The Special Services Department is excited to introduce a monthly newsletter designed to enhance communication, provide key information, and foster a stronger sense of community.

Each issue will include important and timely news, valuable resources, staff spotlights, and more, serving as a vital tool to keep everyone informed and aligned with ongoing efforts that support the district's strategic plan and department initiatives. This newsletter will ensure that all staff are up to date on the latest developments, helping us work together toward our shared goals.

September Newsletter [link](#)

October Newsletter [link](#)

November Newsletter [link](#)

Check Out November's Family District News

District news is shared with families on the first Tuesday of every month. [Click here](#) to view what our families are reading.

Summer SIS Blackout for Transition from eSchoolPlus to Synergy

from Brian Beckley's office

Due to the district's transition from eSchoolPlus to Synergy, the last day that eSchoolPlus will be available for use will be **June 27, 2025**.

Blackout Period: There will be a **blackout period** for all Student Information System (SIS) products from **June 30, 2025, through July 17, 2025**. During this time, no SIS products will be accessible.

System Transitions: Several systems are being retired at the same time, including **Cognos** and **Insight**. Other systems are being transitioned to Synergy counterparts:

- **Synergy SIS** will replace **eSchoolPlus**
- **Synergy OLR** will replace **PowerSchool Enrollment**
- **Synergy SE** will replace **PowerSchool Special Programs**
- **Synergy Assessment** will replace **Performance Matters**
- **TeacherVUE** will replace **Teacher Access Center** and the **LMS Gradebook**
- **ParentVUE** will replace **Home Access Center** and the **Parent Portal**
- **Analytics** will replace **Insight**

Timeline: The Synergy SIS portion is expected to be available to users after **July 18, 2025**, based on training and role. Other portions of the system will come online in the days and weeks following as soon as they are available.

We will provide more information and training as we approach the transition date. Thank you for your understanding and cooperation during this important change.

AP Reader Application

from Sechin's October 28 Monday Message

Every year we have tremendous interest by teachers in being a reader for the AP exams. Unfortunately, spots are limited by school, and priority is given to those who haven't been recently. If you're interested in more info on this or want to apply to be an AP reader, please send this form to me by **Wednesday, January 15: [AP Reading Intent to Apply Form 2024-25.pdf](#)**

2025-26 New College in the High School Teachers/Courses Application

Everett Public Schools has established interlocal agreements with Everett Community College, Edmonds College, and the University of Washington to offer College in the High School (CiHS) for some courses taught by qualified high school teaching staff.

For the 2025-26 school year, all new CiHS teachers must apply using the [Everett Public Schools CiHS Application](#). The window for applications varies based on the postsecondary institution as listed below.

Deadline is around the corner!

- [University of Washington in the High School](#) application window: **November 4–18**

Application window starts **January 2025**:

- [Edmonds College](#) CiHS application window: **January 6–May 30**
- **Tentative** [Everett Community College](#) CiHS application window: **January 6–May 30** (program is currently closed to new applicants until further notice)

- **NEW!** [Central Washington University](#) and [Eastern Washington University](#) CiHS programs will also be available for the 2025-26 school year; information will be released in **January**.

To review teachers and courses already approved for CiHS, please see the [CiHS Approved Teacher List](#). A teacher must be approved for each CiHS course. Currently approved teachers and courses do not need to be re-approved for the upcoming school year unless the postsecondary institution has a renewal process. When in doubt about CiHS status, or for any other CiHS questions, please contact cihs@everettsd.org.

Select Resources [\(jump to top\)](#)

Master Schedule with teacher and room assignments for SEM1 and SEM2: [2024-25](#)

Lunches for 2024-25: [SEM1](#) | [SEM2](#)

Bell Schedules: [reg-Pack-LIF on one page](#) | [2-Hour Late Start \(regular day\)](#) | [2-Hour Late Start \(LIF day\)](#)

Phones: JHS Phone List for 2024-25: [SEM1](#) | [SEM2](#)

[Frequently Used Phone Numbers, 2024-25](#)

[District Phone Directory](#)

[Phone Instructions](#)

[Counselor and Admin Alphas, 2024-25](#)

[Admin Supervision](#), 2024-25

Calendars for 2024-25: [Student At-a-Glance Calendar](#)

[Student Impact Calendar](#) (cultural and religious observations)

[Student Art Calendar](#)

[EEA Work Calendar](#)

[Payroll Calendar](#)

[Employee Calendars](#)

[JHS Letterhead](#), as of Aug 2024

JHS Maps: [lower level](#) | [upper level](#) (now updated per latest portable removals)

[JHS Graphics Standards](#) | [JHS Spirit Email Signature How-to](#)

JHS Staff Handbook for 2024-25

District High School Course Catalog: [2024-2025](#)

[District Policies & Procedures in DocuShare](#)

[COVID Info](#) on District Website

[CPS/DCYF Report Form](#)

[Student Multiple Tardies Lunch Detention Form](#) | Questions? [Kristina Monten](#)

Worksite Learning: [Video](#) | [Sign](#) | [New Worksite Learning Student Forms](#) | byoungberg@everettsd.org

JHS PTSA: [website](#) | [membership form](#)

[Everett Public Schools College in the High School Application](#): apply March 1 – June 14 for EvCC or

Edmonds College | apply Jan 10 – Feb 11 for UW | list of teachers/ courses [already CiHS approved](#) | for info/questions, cihs@everettsd.org

Course Proposal Forms for 2025-26: [New CTE Course](#) (due by Oct 1, 2024) | [New Course Equivalency](#) (due by Oct 1, 2024) | [New Course](#) (due by Dec 2, 2024) | [Course Revision](#) (due by Dec 2, 2024)

Athletic Shares:

Erik Heinz: X (Twitter) @CoachHeinz57, Instagram @ehein4, email EHeinz@everettsd.org

Kyle Peacocke: X (Twitter) @KylePeacockeJHS, Instagram @jhsathleticcoordinator, email

KPeacocke@everettsd.org, cell 206-755-0888

[Stay Connected](#): Where to Look for Various District Communications

Looking Ahead [\(jump to top\)](#)

Fri, Dec 20

Early Release Day

Mon, Dec 23–Fri, Jan 3

Winter Break – NO SCHOOL

Wed, Jan 1

New Year's Day – NO SCHOOL

Fri, Jan 10

ELIF

| | |
|---------------------|--|
| T/W/Th, Jan 14–16 | Athletics Grade Checks |
| Fri, Jan 17 | Primary 2025-26 Interviews for Sno-Isle |
| Mon, Jan 20 | ALIF: SGG or Other Collaboration |
| T/W/Th, Jan 21–23 | Martin Luther King Jr Day – NO SCHOOL |
| Fri, Jan 24 | Primary 2025-26 Interviews for Sno-Isle |
| | ELIF |
| | Athletics Grade Check |
| Wed, Jan 29 | 30 minutes Staff Extension: TBD |
| Thurs, Jan 30 | End of SEM1 |
| Fri, Jan 31 | Teacher Work Day – NO STUDENTS |
| Feb 3–March 3 | Student Registration Open for SEM2 UW in the High School Classes |
| Mon, Feb 3 | SEM2 Begins |
| Wed, Feb 5 | 3pm SEM1 Grades “Push” from Gradebooks into TAC |
| | late afternoon DeeAnn Will Email Teachers When TAC Is Open |
| Fri, Feb 7 | ELIF |
| | 3pm TAC Closes for SEM1 Grades Review/Corrections |
| Wed, Feb 12 | 8–11am ASVAB , Career Center (prior registration in the Career Center required): |
| | ASVAB Fact Sheet ASVAB Career Exploration Program Overview |
| | 30 minutes Staff Extension: TBD |
| Fri, Feb 14 | ELIF |
| | Athletics Grade Checks |
| Mon/Tues, Feb 17–18 | Mid-Winter Break including Presidents Day – NO SCHOOL |
| Fri, Feb 21 | ALIF: Collaborate to Assess |
| Feb 28–April 9 | Student Registration Open for SEM2 Edmonds College in the HS Classes |
| Fri, Feb 28 | ALIF: Collaborate to Respond |
| | Athletics Grade Checks |
| March 4–April 18 | Student Registration Open for SEM2 EvCC College in the HS Classes |
| Wed, March 5 | School-Day SAT for Juniors |
| Fri, March 7 | ALIF: Collaborate to Assess |
| Sun, March 9 | Daylight Saving Time Begins – <i>set clocks ahead 1 hour (“spring forward”)</i> |
| Wed, March 12 | Heatherwood Middle School Transition Meetings for 2025-26 |
| Fri, March 14 | ELIF |
| | Athletics Grade Checks |
| Tues, March 18 | Gateway Middle School Transition Meetings for 2025-26 |
| | 60 minutes Staff Extension: SAT Training |
| Fri, March 21 | ALIF: Collaborate to Respond |
| March 21 & 22 | Spring Play |
| Fri, March 28 | End of 3rd Quarter |
| | ELIF |
| March 28 & 29 | Spring Play |
| Tues, April 1 | Notification of 2025-26 Sno-Isle Student Status |
| Wed, April 2 | Multicultural Night |
| Thurs, April 3 | 3pm 3rd Quarter Grades “Push” from Gradebooks into TAC |
| | late afternoon DeeAnn Will Email Teachers When TAC Is Open |
| Fri, April 4 | Early Release Day |
| | Athletics Grade Checks |
| Mon–Fri, April 7–11 | Spring Break – NO SCHOOL |
| Tues, April 15 | 3pm TAC Closes for 3rd Quarter Grades Review/Corrections |
| Wed, April 16 | 8–11am ASVAB , Career Center (prior registration in the Career Center required): |
| | ASVAB Fact Sheet ASVAB Career Exploration Program Overview |
| Fri, April 18 | ALIF: Collaborate to Assess |
| Tues, April 22 | 30 minutes Staff Extension: TBD |
| Fri, April 25 | ELIF |
| | Athletics Grade Checks |
| Fri, May 2 | ALIF: Collaborate to Respond |

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|-------------------|---|
| M-F, May 5–9 | AP Exams |
| Fri, May 9 | ELIF |
| | Athletics Grade Checks |
| M-F, May 12–16 | AP Exams |
| Wed, May 14 | 60 minutes Staff Extension: SBA Training |
| Fri, May 16 | ELIF |
| M-F, May 19–23 | AP Exams, Late-Testing |
| Tues, May 20 | SBA ELA |
| Thurs, May 22 | SBA Math |
| Fri, May 23 | ELIF |
| Mon, May 26 | Memorial Day – NO SCHOOL |
| Fri, May 30 | ELIF |
| Tues, June 3 | 30 minutes Staff Extension: TBD |
| | 8–11am ASVAB, Career Center (prior registration in the Career Center required): ASVAB Fact Sheet ASVAB Career Exploration Program Overview |
| Fri, June 6 | Early Release Day |
| | Senior Tea |
| | Staff vs Seniors Basketball Game, Staff Scholarship Fundraiser |
| Wed, June 11 | Senior Grades Due in Gradebook |
| Thurs, June 12 | Sequoia HS Graduation |
| Fri, June 13 | ELIF |
| Sat, June 14 | Cascade HS, Jackson HS, and Everett HS Graduations |
| Mon, June 16 | 3pm SEM2 Grades “Push” from Gradebooks into TAC |
| | late afternoon DeeAnn Will Email Teachers When TAC Is Open |
| Tues, June 17 | Early Release Day / Last Student Day |
| | End of SEM2 |
| | 3pm TAC Closes for SEM2 Grades Review/Corrections |
| Thurs, June 19 | Juneteenth – HOLIDAY |
| Wed, Aug 27, 2025 | First Student Day, 2025-26 |

Everett Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX/Civil Rights Compliance Officer | ADA Coordinator

Chad Golden | 425-385-4100 | CGolden@everettsd.org | PO Box 2098, Everett, WA 98213

Gender-Inclusive Schools Coordinator

Joi Odom Grant | 425-385-4137 | JGrant@everettsd.org | PO Box 2098, Everett, WA 98213

Section 504 Coordinator

Dave Peters | 425-385-4063 | DPeters@everettsd.org | PO Box 2098, Everett, WA 98213